SEEPPAI SENIOR MANAGEMENT SURVEY - ENGLISH 2016

Page 1: SOUTH-EAST EUROPE PROJECT ON POLICIES FOR ACADEMIC INTEGRITY (SEEPPAI)

Welcome to this study on policies for student plagiarism and academic integrity in Higher Education in South Eastern European countries

This questionnaire is in English for Higher Education academic teaching staff. Different language versions of this questionnaire are available. Separate questionnaires are available for students and senior managers.

The questionnaire will explore your perceptions and understanding about policies and procedures within your institution for deterring and managing student plagiarism and academic dishonesty. By completing this survey you will be contributing to an important Council of Europe project. Your input will help to influence educational strategy and policy locally, nationally and internationally.

Questions and Answers

Why have I been approached? We are surveying a broad range of people in higher education in this region about their understanding and experiences.

Do I have to take part? Participation is entirely voluntary. If you change your mind about participating in the survey you can withdraw by not submitting your responses. There are no consequences to deciding that you no longer wish to participate in this study.

How long will it take? The survey will take abouit 10-15 minutes of your time.

Will my responses be kept anonymous? Yes. All personal information will be removed from the responses. The survey analysis will ensure that none of the participants or their institutions can be identified. All responses will be collated and analysed in such a way that individuals and institutions will not be named.

What will happen to the results of the research study? The results will be analysed and presented in a project report. They may be presented at academic conferences and published in academic journals. The data collected from the survey may be used for subsequent related research, preserving anonymity.

Who is organising and funding the research? This research is being coordinated by Dr Tomáš Foltýnek, Mendel University in Brno, Czech Republic and Irene Glendinning, Coventry University, UK. This project is funded by the Council of Europe.

Who has reviewed the research? The research design has been reviewed and approved through Coventry University's Research Ethics procedures.

Page 2: Data Protection statement

All data collected in this survey will be held anonymously and securely. No personal data will be retained with the survey results.

I have read and understand the preceding participant information and understand that by completing the survey I consent to participate in this study.

I understand that I have the right to withdraw from the survey at any time during the survey, without giving a reason.

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A. Understanding of the concept of plagiarism

1. Define in one phrase or sentence what you understand by the word plagiarism.

2. What leads students to decide to plagiarise? (select what you believe to be the most common reasons)

☐ They think the lecturer will not care

☐ They think they will not get caught

☐ They run out of time

☐ They don't want to learn anything, just pass the assignment

☐ They don't see the difference between group work and collusion

☐ They can't express another person's ideas in their own words

☐ They don't understand how to cite and reference

☐ They are not aware of penalties or consequences

☐ They are unable to cope with the workload

☐ They think their written work is not good enough

☐ They feel the task is completely beyond their ability

☐ It is easy to cut and paste from the Internet

☐ They feel external pressure to succeed

☐ Plagiarism is not seen as wrong

☐ They have always written like that

- ☐ Unclear criteria and expectations for assignments
- ☐ Their reading comprehension skills are weak
- ☐ Assignments tasks are too difficult or not understood
- ☐ Teachers are not able to control student plagiarism
- ☐ They are lazy or have other priorities
- ☐ Other

2.a. If you selected Other, please specify:

B. Incidents of plagiarism at this institution

3. Are any records kept for your institution about student academic misconduct and the outcomes?

- ○ YES
- ○ NO
- ○ Don't know

3.a. If you answered YES to the question about keeping records, please provide more information about who maintains the information and at what level in the institution.

4. What changes and trends have you noticed concerning the number of incidents of student academic misconduct in recent years at your institution?

[   ]

C. Institutional approach to the prevention and detection of student academic misconduct

5. Please describe the strategy and methods that are adopted at your institution for discouraging different forms of student academic misconduct..

[   ]

6. Please provide examples of good practice at your institution for encouraging a culture of academic integrity.

[   ]

D. Institutional policies, procedures and penalties for dealing with student plagiarism and other forms of academic dishonesty

7. Please answer each of the questions below by ticking one of the 6 options on the right

	Strongly Disagree	Disagree	Not sure	Agree	Strongly Agree	Not applicable
My institution has policies and procedures for dealing with plagiarism	○	○	○	○	○	○
My institution has policies and procedures for dealing with academic dishonesty	○	○	○	○	○	○
My institution has policies and procedures for dealing with exam cheating	○	○	○	○	○	○
Plagiarism policies, procedures and penalties are available to students	○	○	○	○	○	○
Plagiarism policies, procedures and penalties are available to teaching staff	○	○	○	○	○	○
Penalties for plagiarism are administered according to a standard formula	○	○	○	○	○	○

I know what penalties are applied to students for different forms of plagiarism and academic dishonesty	○	○	○	○	○	○
Student circumstances are taken into account when deciding penalties for plagiarism	○	○	○	○	○	○
I have come across a case of plagiarism committed by a student at my institution	○	○	○	○	○	○
I believe I may have plagiarised (accidentally or deliberately)	○	○	○	○	○	○
There should be more training for academic teachers on avoidance of plagiarism and academic dishonesty at my institution	○	○	○	○	○	○
Students receive training in techniques for scholarly academic writing	○	○	○	○	○	○

There should be more training for students on avoidance of plagiarism and academic dishonesty at my institution	○	○	○	○	○	○
I believe that in my institution all teachers follow the same procedures for similar cases of student plagiarism	○	○	○	○	○	○
I believe that in my institution the way each teacher responds to a case of student plagiarism is the same for every student	○	○	○	○	○	○
Our academic integrity strategy, policies and procedures are regularly monitored and reviewed	○	○	○	○	○	○
Our national quality and standards agencies monitor plagiarism and academic dishonesty in higher education institutions	○	○	○	○	○	○

8. Please select by ticking one box in the appropriate columns on the right

	Individual teacher or supervisor	Specially designated role	Senior manager, dean, vice rector	Panel or committee
Who decides whether a student is guilty of plagiarism?	○	○	○	○
Who decides on the penalty applied to students for plagiarism?	○	○	○	○
Who decides whether a student is guilty of using a ghost writer?	○	○	○	○
Who decides on the penalty applied to students using a ghost writer?	○	○	○	○
Who decides whether a student is guilty of exam cheating?	○	○	○	○
Who decides on the penalty applied to students for exam cheating?	○	○	○	○

8.a. Is any training provided for people involved in making decisions on academic misconduct and penalties?

○ yes

○ no

8.a.i. If a panel or committee is convened to make decisions on academic misconduct, at what level within the institution does this operate (select all that can apply)

- ☐ Institution
- ☐ Faculty
- ☐ School
- ☐ Department
- ☐ Course
- ☐ Not applicable

9. If possible please provide details and links to any regulations and policies for your institution concerning academic integrity.

10. How are plagiarism policies, procedures and penalties made known to staff?

11. How are plagiarism policies, procedures and penalties made known to students?

E. National regulations and guidance concerning prevention of plagiarism in Higher Education

12. If possible please provide details and links to any national regulations or guidance available in your country concerning academic integrity

F. Information about national and regional educational culture

13. Is your institution similar to other HEIs in the country in terms of policies for quality assurance and academic integrity? If not please explain what factors make your institution different?

14. Please summarise the pedagogy (teaching and learning approach) in your institution? (select the option that best describes your institution as a whole)

➕ More info

○ Mainly a didactic style or teaching, rote learning approach

○ A mixture of didacticism and interactive teaching and learning

○ Interation between teachers and learner with encourgement for critical thinking

○ Largely a problem-based, project-based or active learning approach

○ Other

14.a. If you selected Other, please specify:

15. How would you summarise the approach to assessment at bachelor and taught master's level in your institution (please select the option that best describes the institution as a whole)

➕ More info

○ Predominently by examination

○ Predominently by viva voce examination

○ A balance of coursework and examinations

○ Predominently coursework based

○ Based on research or project work in teams

○ Based on research or project work individually

○ Practical and technical experiental assessment

○ Other

15.a. If you selected Other, please specify:

G. Information about you

16. Name of the institution where you are currently working

17. In which country is your institution is based? ✱ *Required*

- ○ Albania
- ○ Bosnia Herzegovina
- ○ Croatia
- ○ Macedonia
- ○ Montenegro
- ○ Serbia
- ○ Other country - please specify

18. In which country were you born?

- ○ Albania
- ○ Bosnia Herzegovina
- ○ Croatia
- ○ Macedonia
- ○ Montenegro
- ○ Serbia
- ○ Other country - please specify

19. Your Gender

- ○ Male

○ Female

○ Other

20. Your current job title and roles (optional - please omit information if you are concerned about compromising your anonymity)

21. Country of Permanent Residency

22. If you would be interested in participating in further research about plagiarism and academic integrity then please provide your email address.

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The SEEPPAI team are most grateful for your contribution to this survey.
For more information about the project please visit: http://plagiarism.cz/seeppai